# Graduation Audit

Before applying for graduation, perform a degree audit using Degree Works. Your degree progress should be at least 80% before applying for graduation. If you have questions please contact your academic advisor.

1. Log in to myDixie

   ![](image)

   - **Dixie ID#:**
   - **PIN/Password:**

   ![Login button]
   ![Forgot PIN?]  
   ![Get Dixie ID]
   ![Get D-MAIL]

2. Navigate to: Student > Student Records > Degree Works

3. Check Major and Catalog year

   ![Student View]

   - **Catalog Year**: 2013-2014
   - **Major**: Biology

4. If the major and catalog year are correct check for unmet requirements using the key on the right:

   ![Checkmark symbols]

   - ✓ = completed requirement
   - = in progress
   - □ = unmet requirement

5. If the major and/or catalog year are not correct, you may need to perform a “What If analysis”.

   ![What If analysis button]
What If Analysis

1. Click on “What If”

2. Choose

3. You may choose an emphasis or a minor if they apply

4. Click on “Process What-If” to see your new audit

If you have questions, please do not hesitate to contact an academic advisor.